

**Town of Kinderhook
Planning Board Workshop
December 12, 2013**

Approved

Minutes

The workshop meeting of the Town of Kinderhook Planning Board was held on Thursday, December 12, 2013 beginning at 7:00pm at the Kinderhook Town Hall, 4 Church Street, Niverville, NY. The meeting was called to order by the Chairwoman, Mary Keegan-Cavagnaro. The roll was taken by the Secretary.

A. Roll Call

Present:

Mary Keegan-Cavagnaro, Chairwoman
Andrew Howard, Town Attorney
Peter Haemmerlein
Patrick Prendergast, Engineer
Chris Simonsen
William Butcher
Guy Rivenburgh
Dale Berlin
Jake Samascott
Nataly Dee, Secretary

Excused:

Cheryl Gilbert
Daniel Weiller

Absent:

None

Also in attendance were Peter VanAlstyne, Phillip Haemmerlein, and Darlene Jewel.

B. Correspondence

1. Review of Minutes:

October 10, 2013 – Workshop
October 18, 2013 – Meeting
November 14, 2013 – Workshop
November 21, 2013 - Meeting

Draft of minutes pending approval at next week's meeting.

C. Public Hearings

1. Paul and Michele Carey – 1312 Old Post Road: Lot Line Adjustment/Minor Subdivision – Scheduled for Thursday, December 19, 2013, at 7:05pm;
2. Joan and Joseph Urbatis – Fischer Rd: Minor Subdivision – Scheduled for Thursday, December 19, 2013, at 7:15pm

D. Old Business

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1. Henry Kazer: Major Subdivision - County Route 28, Valatie

Mr. VanAlstyne reported that work on this project continues.

2. Dollar General: Site Plan Review – US Route 9, Valatie

No one was in attendance to represent this application. The Secretary did note that the ZBA scheduled a Public Hearing for 7:00pm on Thursday, January 2, 2014, to address the application for two variances.

3. Paul & Michelle Carey – 1312 Old Post Road, Valatie: Lot Line Adjustment/Minor Subdivision

Mr. Haemmerlein recused himself from the proceedings.

The Secretary noted that several inquiries were received via telephone and email as a result of the notices sent to neighbors.

Mr. VanAlstyne addressed the Board with updates regarding the two outstanding items under review. Mr. VanAlstyne submitted a driveway permit signed by the Highway Superintendent, John Ruchel (on file). Revised plans were reviewed. A review of the pitch of the driveway was conducted and a profile has been added to the plans. A small cut has been made at the top of the drive. The material removed will be added at the bottom of the drive where a pair of 12” culverts is proposed. The average of the pitch of the driveway is 9.6%. Mr. VanAlstyne indicated a note on the plans which addresses the fire-code regarding pull-off area for a driveway over 500’. A discussion ensued about the best way to proceed with the design of the driveway.

Mrs. Jewel, neighbor of the applicant, addressed the board and her questions were answered. She sought clarification about the location of the entrance of the driveway. Mr. VanAlstyne provided a brief description of the proposal for her benefit.

Mr. Haemmerlein returned to the meeting.

4. Joan & Joseph Urbatis – 404 Fischer Rd, Kinderhook: Minor Subdivision

The Secretary noted that several inquiries were received via telephone and email as a result of the notices sent to neighbors. Mr. Woodruff Tuttle and Mr. and Mrs. Ralph Gardiner met by appointment with the secretary at Town Hall to review the proposed plans.

E. New Business

None

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F. ZBA Opinions

None

G. Liaisons

1. Village Planning Boards: Liaison excused.
2. Town Board: Mr. Haemmerlein reported about discussions regarding the Comprehensive Plan Review. A plaque of recognition was presented to Mr. Glenn Smith for his service to the Town. The new Town Board member, Mr. Paul Voltz, was introduced.
3. Comprehensive Plan Review Committee: The public hearing was closed. Language on a few issues is being reviewed.
4. NYSEG Project: Nothing new to report.

H. Other

1. Public Comment

The Secretary noted a letter to the editor published in the Register Star appealing residents contact their local representatives regarding legislation pending which if passed could allow local municipalities more control over speed limits on state roads in their towns.

Ms. Keegan-Cavagnaro asked members to submit any training certificates they may have.

A motion to adjourn the workshop meeting was made by Mr. Butcher. Motion seconded by Mr. Haemmerlein. All in favor. Meeting adjourned at 7:30pm.

Respectfully Submitted,

Nataly Dee, Secretary